

**THE UNIVERSITY OF BRITISH COLUMBIA**  
**DEPARTMENT OF EARTH, OCEAN and ATMOSPHERIC SCIENCES**

**EOAS/ESB LOCAL SAFETY TEAM**  
**MEETING MINUTES**  
**Tuesday, February 14<sup>th</sup>, 2023**  
**Zoom Room**  
**1:00 pm – 2:00pm**

**Present:** Raymond Andersen (Chair), Raul Benjamin Mendoza, Sebastian Medrano, Lindsay Nelson, Emma Liu (secretary)

**Regrets:** Kate Blackburn, Matthijs Smit, Brian Hunt

**Action Items:**

- **Meeting called to order:** 1:05 PM

**Adoption of previous Safety Committee Meeting Minutes:**

Approved: Sebastian Medrano

Seconded: Lindsay Nelson

**1. ACCIDENT/INCIDENT REPORTS:**

- Report on an incident of person who felt ill and was taken to the hospital (Sebastian)
  - The first worker told the second worker that they were hit by a bicycle on the way to work. The second worker suggested to go to hospital, but the first worker did not want to go and continue their activities.
  - Later the second worker found that the first worker was on the floor with conscious, but disoriented. The second worker called 911, and the supervisor of the first worker. The supervisor immediately called 4444. The emergency service showed up around 10 minutes. Later 911 took the worker to hospital.
  - It happened between buildings, SRS picked up the case immediately, later by WorkSafe BC.
  - The worker's supervisor submitted a report on the case within 48-hour after the incident. SM represented the LST to provide support of any further investigation, confirmed that nothing environment or building could be associated with worker's situation, and completed the CAIRS report.
  - It was lifted to JOHSC, and now at SRS and WorkSafe BC domain, no further action is recommended.
  - It would be good for LST to remind all workers that if they are experiencing health issue, they should seek for help and not come to work. SM will draft a reminder to RA and EL to circulate to the department.

**2. ITEMS ARISING FROM THE MINUTES:**

- Rock Saw Safety update
  - SM has finalized the rock saw SOP and will send to the committee for review. Once it is approved, he will contact the current users and lock the machines unless users are authorized with RFID. Supervisor will need to prove that users have been trained and are capable of using the machine in order to get an RFID. The device will also track users, so we can see who has used them in the past.
- Rock crusher issue
  - The SOP has a few edits for SM to edit, it will be ready soon to circulate around the committee.

- With regards to the access of machine, SM commented that we will put an electronic code to the room in general. Users will go through the training process as well. However, the device does not have the ability to track users who have used the room.
  - Safety on-boarding forms
    - SM has reviewed all different documents and will send to committee for final review.
- 3. NEW BUSINESS**
- The addition of the new graduate student member: Raul Benjamin Mendoza, PhD student at Michael Bostock's group
  - Liability issue in course-related field trip
    - LN has reached out to the SRS, and they said if it's a field work related to a course, it will be covered by the university.
    - RA asked LN to email the question, so we can find out the answer together.

Meeting Adjourned: 1: 24 pm

**Next Safety Team Meeting: Tuesday, March 14<sup>th</sup> 2023 at 1:00 PM.**